Khalid Al-Harbi

A.A. INFORMATION TECHNOLOGY  
*Cowell University, Chicago, IL   
2011  
2005 - 2007*

B.A. BUSINESS MANAGEMENT  
*Cowell University, Chicago, IL   
2013*

Business Analyst with over 5 years of experience supporting business solution software and analyzing business operations. Aiming to utilize my strong prioritization skills and analytical ability to achieve the goals of your company. Possess a B.A. in Business Administration and Certification of Competency in Business Analysis.

RESUME OBJECTIVE

EDI Standards and Processing

Wrike and AtTask Proficient

SQL Expert

Microsoft Office Suite

Agile Software Development

Team Leadership

Linkedin.com/in/username

(123) 456-7895

VictoriaClark@gmail.com

45 Winfield Dr. Charleston, SC 90764

CONTACT

EDUCATION

KEY SKILLS

AWARDS

Business Analyst

­







PROFESSIONAL EXPERIENCE

BUSINESS ANALYST  
*Tellco / Boston, MA / 2016 - Present*

* Develop business architecture using requirements such as scope, processes, alternatives, and risks.
* Analyze client’s business requirements and processes through document analysis, interviews, workshops, and workflow analysis.
* Conduct 5+ levels of testing including functional, regression, user acceptance, integration, and performance to verify the client’s needs are met
* Communicate client’s business requirements by constructing easy- to-understand data and process models

BUSINESS ANALYST

*Chantilly Charmane / Boston, MA / 2013 - 2016*

* Engage client to gather software requirements/business rules, and ensure alignment with development teams
* Translate stakeholder requirements into over 10 different tangible deliverables such as functional specifications, user cases, user stories, workflow/process diagrams, data flow/data model diagrams.
* Evaluate risks related to requirements implementation, testing processes, project communications, and training saving the company on average $5,000+.
* Identify and reconcile errors in client data to ensure accurate business requirements.
* Draft and maintain business requirements and align them with functional and technical requirements.

CUM LAUDE / 2013

*Cowell University, Chicago, IL*  
  
Company